



## San Mateo County Schools Insurance Group EXECUTIVE COMMITTEE MEETING MEETING SUMMARY

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San Mateo County Schools Insurance Group  
Web Conference/Telephonic Meeting

Thursday, March 9, 2023  
9:00 a.m.  
Third Meeting – 2022-2023

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### **Members Present**

Patrick Gaffney – President  
Josie Peterson --- Vice President  
Valerie Miller  
Marites Fermin  
Amanda Bonivert  
Amy Wooliever  
Roberta Zarea

### **Members Absent**

Mei Chan

### **Meeting Minutes**

The September 8, 2022, meeting minutes was approved unanimously.

### **Consent Agenda**

The consent agenda items Ratification of P/L Check Register, Ratification of Accounts Payable, Deposit Permit Summary, Quarterly Interest Report, Quarterly Financial Report, and Quarterly Financial Report were approved unanimously.

### **Healthcare Consortium Bylaws**

The Executive Committee reviewed and approved the Healthcare Consortium draft bylaws to be adopted by the JPA Board at the May 18, 2023, meeting.

### **Ravenswood Joining Worker's Compensation Program**

The Executive Committee approved to accept Ravenswood into the workers' compensation program and recommend the JPA Board approve and move forward to underwrite them for the 2023-2024 coverage period.

### **Strategic Plan Draft**

The Executive Committee reviewed and approved the draft of the strategic plan to be adopted by the JPA Board at the May 18, 2023, meeting.

### **AssetWORKS Appraisal Contract Addendum**

The Executive Committee Board approved the amendments to the appraisals contract provided by AssetWORKS.

The original bid from AssetWORKS was for appraisals of 3,087 buildings at \$85 per building. Total fee of \$262,395.

Amendment: Addition of 277 buildings at \$85 per building. Total additional Fee \$23,545.

Revised contract amount: \$285,940

### **KYND Proposal**

The Executive Committee motioned to approve KYND's contract after confirming with SMCOE that KYND meets all member needs.

The KYND system will provide external monitoring for vulnerabilities and notify members of ways to correct them. KYND will aid members in completing the cyber insurance application to obtain the best coverage and lowest pricing for our future cyber coverage. KYND will work with member IT departments and vendors to secure protection from cyber-attacks. The total cost of the contract is \$57,195.

### **SMCSIG Financial Audit**

The Executive Committee approved the financial audit for fiscal year June 30, 2022 and 2021 conducted by Sampson, Sampson & Patterson, LLP. and will be filed with the State Controller's office and with the San Mateo County Auditor.

### **Early Property/Liability Rate Indication**

Matt Gowan from Alliant Insurance presented on early rate estimation for the 2023-2024 fiscal year. He discussed the current market conditions that will impact the rates such as Assembly Bill 452, An act to amend Section 340.1 of the Code of Civil Procedure, and childhood sexual assault claims AB 218.

### **Workers Compensation Update**

Danielle Buri-Beaton from Intercare presented SMCSIG Claims Status from 7-1-22 to 2-28-23. Started with 335, opened 510, and closed 488 claims. At the end of February there were 362 open claims.

### **2022/2023 Meeting Calendar**

The next Executive Committee meeting will be held on May 5, 2023. The JPA meeting will be held on May 18, 2023.

### **Executive Director Contract Renewal**

Executive Director's contract will be reviewed by Tim Fox at County Counsel's Office. The new contract will be updated and amended to include an evaluation and renewal process. Once finalized, the new contract will be shared at the next Executive Committee Meeting on May 5, 2023.